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**Rev. Dr. R.B. Nicks, Senior Pastor**

**Job Description:**

New Saint Mark Baptist Church (NSMBC) is looking for an experienced, proficient Minister of Music (MOM). The MOM organizes, develops, administers, and leads the church's music ministry consistent with its vision, mission, values, and theology. The position is part-time and offers a flexible schedule. The MOM reports directly to the senior pastor. A background check is required.

**Duties and Responsibilities:**

1. Plan, organize, and lead all aspects of New Saint Mark's music.
2. Support church services and events with instrumental and vocal music.
3. Plan, organize, lead, and perform music for Sunday worship and other special services, including revivals, special days, and outside engagements.
4. Explore different music styles for worship services, including contemporary and traditional hymns, anthems, and choral works.
5. Oversee and supervise all Music Ministry staff and volunteers.
6. Recruit, equip, motivate, supervise, and coach musicians, ministry leaders, and members.
7. Plan and supervise weekly in-person rehearsals.
8. Provide music for funerals and weddings as requested and according to church policy.
9. Secure a replacement to accommodate vacations and absences.
10. Manage and schedule maintenance and repairs for all music instruments.
11. Coordinate with guest and visiting musicians and choirs.
12. Coordinate with the audio/video team to produce excellent worship experiences.
13. Perform other related duties as requested or assigned.

**Minimum Qualifications:**

1. Must love God and His church.
2. Be in accordance with NSMBC doctrine.
3. Be able to interact with a diverse congregation, including co-workers, volunteers, staff, visitors, parents, and children.
4. Minimum of three years experience with leadership responsibilities in a church music program or setting.
5. Possess strong leadership, organization, and time management skills.

**Interested applicants should send resumés to [pastornicks.rb@gmail.com](mailto:pastornicks.rb@gmail.com). Include the link to a 15-30 minute video clip highlighting your musical playing and singing abilities and skills.**